



**Thomas Harriot College of Arts and Sciences  
Council for the Advancement of Respectful Engagement (CARE)  
CHARTER**

**Purpose.** The mission of THCAS' Council for the Advancement of Respectful Engagement (CARE) is to provide a constructive forum for faculty, staff, and students to:

- Develop and promote programming and initiatives that advance cultural awareness and respectful engagement.
- Support and publicize programming and initiatives of units within Harriot College that advance cultural awareness and respectful engagement.
- Partner with and support other ECU divisions, units, centers, offices, councils, and student organizations, such as the Office of Faculty Excellence, the Office for Equity and Diversity, the Faculty and Staff Senates, the Division of Student Affairs, and other colleges.
- Partner with and support individuals and groups in the community.

**Organization.** CARE is made up of volunteers from the student body, faculty, and staff, to be led by a steering committee of nine members drawn from among CARE and appointed annually by the Dean of the Thomas Harriot College of Arts and Sciences. The ideal steering committee would include at least one student, at least one staff member, and at least one fixed-term faculty member. The steering committee elects a chair annually from among its members.

**Meetings.** CARE shall meet at least once during the Fall academic semester and at least once during the Spring academic semester. Meetings shall be called by the Dean. Any member may petition the Dean to consider calling a special meeting of CARE. All members and all guests shall have speaking privileges. The steering committee shall meet monthly.

**Committees.** At its discretion (majority vote plus concurrence of Dean), CARE may establish one or more standing and/or ad hoc committees to conduct its work.

**Reporting.** The steering committee chair shall report at an in-person meeting with the Dean at least once during the Fall academic semester and at least once during the Spring academic semester. CARE shall submit an annual report to the Dean.

**Amendment.** This document may be amended by a majority of the members of CARE and with approval of the Dean of the College of Arts and Sciences. CARE's Charter should be reviewed and amended, as necessary, every five years.

*Founded September 9, 2020  
Charter Revised October 30, 2023*